



ELECTION GUIDELINES - 2024

NATIONAL ELECTION OFFICERS' POSITION (President, Vice President, Secretary, Treasurer, Financial Secretary, and Business Manager)

All individuals interested in running for a national office must adhere to the following guidelines and deadlines.

1. Constitution – Article VI, Section II D-3 – Election of Officers – requires that “Only active members who have been financial with GUNAA two consecutive years and have held office in their local chapter may run for a national office.”

Note: The registrant must have paid 2024 dues by December 31, 2023, to be eligible to vote in the 2024 election.

2. Constitution – Article VI, Section II D-3 – Officers – states that “only one person from each local chapter may qualify to run for a national office. If more than one person from a chapter submits, then all nominations must be sent back to the local chapter for that local chapter to decide which member will seek a national office and then respond in kind to the Nomination Committee (gunaaelections22@gmail.com). If the local chapter does not reach a decision and respond to the Nomination Committee by the closing of qualifying for national officer elections, then all nominations from that affected local chapter shall be DISQUALIFIED.”
3. Constitution – Article VI, Section III A – Election of Officers.” Persons interested in running for office must submit a letter of intent and a short biography of their achievements to the Nomination Committee Chair by the end of March of the election year. Nominations shall be taken only from those who have submitted a letter of intent within the prescribed time.

The Nomination Committee must receive the letter of intent, candidate achievement biography, headshot, and applicable election fees postmarked by March 30, 2024, and mailed to:

Grambling University National Alumni Association, Inc

Attn: Nominating Committee Chair

P.O. Box 565

Grambling, Louisiana 71245

For digital submissions, email must be timestamped by 11:59 CST and sent to gunaaelections22@gmail.com

Note: No exceptions – No hand-delivered letters. No cash is given to anyone. Make checks payable to GUNAA or send payment via the GUNAA website by the established deadline.

4. Constitution – Article VI, Section III B – Election of Officers – Voting shall be certified as to eligibility by the Nomination Committee. Each member shall have one vote in the organization's affairs.”
5. Constitution – Article VII, Section III B – The election shall be conducted via electronic or mail by a certified public Accountant chosen by the Board of Directors. The ballot shall be prepared by the Nomination Committee and forwarded to the chosen Certified Public Accountant. “

Note: The Technology Committee sets up the ballot for electronic voting and provides the CPA copies of the paper ballots approved by the Nomination Committee.

6. To defray the election cost, each candidate’s election fee must be paid by March 30, 2024 (Fees can be paid using the GUNAA website (timestamped by 11:59 pm CST) by Certified or Cashier Check or Money Orders payable to GUNAA). Personal checks will not be accepted. Payments via the GUNAA website are also permissible at <https://www.gunaa.org/elections>. Use the GUNAA Donations Form if paying via the website.

The Fee Schedule

President - \$400.00

Vice President - \$300.00

Secretary - \$250.00

Treasurer - \$250.00

Financial Secretary - \$250.00

Business Manager - \$250.00

7. Letters of acknowledgment of receipt of the candidate’s “Letter of Intent” and “Fees” will be mailed or emailed by April 15, 2024.
8. Membership will be notified of all eligible candidates by April 16, 2024.
9. Constitution – Article VI, Section III B – Ballots with instruction will be mailed to the eligible membership by 60 days prior to the Convention (recommended to allow 30 days to return to CPA).”
10. Constitution – Article VI, Section III B – Election of Officers requires that completed ballots (by voting members) shall be mailed to the Certified Public Accountant chosen by the GUNAA Board of Directors, postmarked on/or before 30 days before the Convention date deadline.
11. The CPA will announce Winners of the election at the annual convention.

12. Constitution – Article VI, Section III D – In case a vacancy occurs among the Officers (except the President) of this Association or other committees of the Association, the Board of Directors may fill the vacancy by a majority vote. The person so elected shall serve until the next regular election.

LETTER OF INTENT GUIDELINES

Eligible Grambling State University Alumni who plan to run as candidates for Officers of GUNAA must submit a “Letter of Intent” with applicable fees postmarked on or before the March 30, 2024, deadline.

The letter must include the candidate's:

- a. Directory information: Name listed in the membership database, current mailing address, current home and cell phone numbers, current email address, name of local chapter affiliation, GUNAA membership status (Regular member or Life member), and a statement of the office for which you are declaring candidacy.

President

Vice President

Secretary

Treasurer

Financial Secretary

Business Manager

- b. Along with your “Letter of Intent” and applicable fees, please include a brief biographical sketch of no more than 120 words. (If more than 120 words are used, the information accompanying ballots will consist of only the first 120 words). PLEASE USE THE JOT FORM ON THE WEBSITE.

